

MINUTES OF MEETING

WORKIN' EUROPE

Team Meeting in l'Alcora

From May 6 to 9 2015

Wednesday 06.05.2015

- Arrival of the teams
- Accommodation at the hotel
- Dinner

Thursday 07.05.2015

MORNING

- Introduction of team members.
- Evaluation of the task done until the meeting in l'Alcora. Vicent's presentation.

- Google drive: all agree that it is a useful tool. Vicent suggests to use it as a base for the website structure.

It is suggested to upload more didactic documents. Norbert can add an activity he has done in his classes. Vicent and Sandra explain about a common activity related to the project (CV, cover letter, job interview) they have implemented in their classes (Economics and English).

- Work and academic environment: the Spanish team has looked for some information about Ireland, Turkish and Austrian teams agree to do the same with Germany and UK.
- Self-employment: Vicent has done some research about it.
- Job interviews: the Spanish team has designed an activity to prepare face to face interviews. It is suggested to design another activity to prepare Skype job interviews.

-Break

-After some more explanations about the tasks to do, students leave to Onda market. We show the already uploaded documents on Google Drive. We continue talking about the website.

-Webpage

- We decide not to include the **interim reports** on the website, just on Google Drive. It is also decided not to upload the whole **minutes** of the meetings (just a brief overview), but the rest of the meeting programmes should be uploaded (up to know we only have the programme of the meeting in Kastamonu).
- Regarding the website design, the **links on the flags** direct you to official touristic or educative website. We think it is better to remove them and change them by the links to our own organizations.
- **Videos:** we will use videos recorded during lessons and during meetings.
- We have to upload the descriptions of learners, students and institutions who are not on the website, and do it separately.
- Under **photos**, there are photos from Turkey, but not from Austria and Spain. Both teams should send their own pictures. It is also suggested to upload directly the photos to the website, not by means of a link to Google Drive.

· Under **resources**, we need to establish clearer menus, and some submenus. At this moment, it is difficult to find information. We may use the names of Google Drives folders as a startpoint.

Sündüs will talk to the IT teacher who created the website to know if he will be able to include the changes we suggest.

-Dissemination

The dissemination of results stated on the application form is discussed.

Guillem explains about some of the dissemination actions that have been done until the moment.

We agree to upload a document to Google drive where each team can add its dissemination actions.

We need certifications for dissemination actions in order to include them in European Shared Treasure (EST).

Dissemination activities that could be done:

- Sündüs suggests using local press to disseminate the project in Turkey.
- The Spanish team will contact the local newspaper.
- Sündüs says it is possible for the Turkish team to publish a leaflet. We agree that Spanish and Turkish team will pay for it as Austrian team cannot use European funds for such things.
- Christine suggests that students do some dissemination actions to try to get new students involved in learning partnerships within the Erasmus + programme. Austrian team will also contact the Regional school board to do some dissemination activities.

13:30 Lunch

AFTERNOON

Spanish students have prepared a trivial game about Europe: integration and stereotypes.

16:30-16:45 Break

Workshop at the Ceramics Museum of l'Alcora. A talk about *Parlart* project, an integration project implemented by Josep and Tere that combines language and ceramics. Then we visit the museum and make a ceramics piece.

20:30 Lunch

Friday 08.05.2015

Timetable for the day is discussed. Then students do a group dynamic about integration leaded by the Spanish team.

Teachers discuss about the website. As Turkish team cannot assume the modifications needed for the website, Roberto, the Spanish IT technician, explains the details and the budget for the new website's design. Christine says the Austrian team can use project's money just for mobilities. Guillem suggests her to call the national agency and ask about the possibility of paying for the website. We agree that if the Austrian team is not allowed to spend money on this, then Spanish and Turkish teams will share the total cost. The same will be done with the leaflets. Sündüs will check the price once in Turkey, and the Turkish team will send a design proposal. On the front page the project logo, and the name of the project will be included. Maybe a photo as well. On the back it is agreed to include the disclaimer (the exact text has to be checked with the national agency), we will include the name of the institutions, logos and webpages (and a photo if possible). About the content, we will incorporate some information from the summary of the project included on the application form. Sündüs is responsible for doing this task, and she will send the draft.

Christine suggests sending the evaluation after the meeting because participants don't have a complete vision of the meeting activities until it finishes. We all agree.

11:00 Break

- Melanie's presentation about stereotypes: *Learning about language & culture Inspired by PluriMobil*. She shows us a project about how to discuss about stereotypes with pictures which represent stereotyped views of some countries as a startpoint.
- Then Christine presents one of her projects about the comparison of educational systems in several European countries, paying special attention to the Austrian one. They also discuss about stereotypes through this comparison.
- Jonathan shows his presentation about the diary he wrote during the meeting in Kastamonu.
- We start the debate about how important is a European project for students and teachers.
- Hugo, a Spanish student, starts with the debate and he is very keen about taking part in a European project.

13:30 Lunch

AFTERNOON

- Students continue their activities in Benicàssim.
- The rest of participants talk about the final report. The Austrian checks they already have their final report form and we have proved that the structure is the same than the Spanish last report. We decide to start fulfilling it as soon as possible.
- We also check if we have fulfilled the goals we planned in the application form. It is commonly agreed that we fulfilled most of them, the only obstacle has been the reduction of teams, and consequently this has meant a the project could not be so ambitious as we planned at the beginning.
- Then we talk about EST database. We check the guideline about how to complete it, and we decide we will start it after finishing the final report.
- We end at 18.00 and drive to Benicàssim.

21:00 Farewell dinner.

Saturday 09.05.2015

- Visit to Benicàssim
- Traditional and popular games as a tool for integration. Each team proposes a traditional game and teaches the rest of the group how to play.
- Departure of the teams

The minutes of meeting is accepted by all partners.

Signatures